PREFERRED TRUST

Client Services | 888.990.7892
E. info@ptcemail.com
F. 702.946.0136
W. www.preferredtrustcompany.com
2140 E. Pebble Road, Suite 140
Las Vegas, NV 89123

IRA One-Time Distribution Form

Traditional | Roth | SEP | SIMPLE

OUR GOAL IS TO EXCEED YOUR EXPECTATIONS.

Please select the processing method you prefer:

◯ **Normal Processing** | No additional charge. Processed within 3 to 5 business days.

◯ **Expedited Processing** | An Expedited Processing Fee of $200.00 will be charged to your IRA Account for same day processing if remitted by 10:00 am (PST).

SECTION 1 | Account Type

◯ Traditional IRA ◯ Roth IRA ◯ SEP IRA ◯ SIMPLE IRA ◯ Inherited IRA PTC IRA Account Number

SECTION 2 | IRA Account Owner Information

First Name Last Name Last 4 Digits of SSN DOB (MM/DD/YY)

Daytime Phone Number Email Address

Address City State Zip Code

SECTION 3 | Distribution Type (See Additional Information included with this form for instructions to Form W-4P Withholding Certificate.)

Select the type of distribution requested:

◯ Normal Distribution (age 59 1/2 or older)

◯ Required Minimum Distribution (RMD) (age 70 1/2 or older) **What year does the RMD apply to?**

◯ Premature Distribution (**No Exception Applies**)

◯ Premature Distribution (**Exception Applies**) If you selected Premature Distribution (**Exception Applies**) the following exceptions are allowable as defined by the IRS in Publication 590; death, disability, medical expenses and insurance, IRS levy, first home (buy, build or rebuild), reservist, annuity, and higher education expenses. See Additional Information for more details.

SECTION 4 | Distribution Amount

Gross Amount Requested **$**

NOTE: If there is only an amount entered in the Gross Amount Requested, Preferred Trust Company will process the distribution based on the information provided.

Federal Income Tax Withheld (if applicable) **(-)**

NOTE: You **must** put an amount even if it is zero. If left blank Preferred Trust Company may be required to withhold 10% depending upon the distribution type identified in Section 3. Preferred Trust Company will process this amount to the IRS.

State Income Tax Withheld (if applicable) **(-)**

NOTE: You **must** put an amount even if it is zero. If an amount is displayed, Preferred Trust Company will process to the applicable state completed in Section 2 of this form.

Net Amount Paid **$**

NOTE: If the amount entered in the Net Amount Paid is not accurate to the deductions entered in federal and/or state withholdings, Preferred Trust Company will adjust according to the amounts entered and process the distribution request. If there is only an amount entered in the Gross Amount Requested, Preferred Trust Company will process the distribution based on the information provided.

SECTION 5 | Payment Method

***Direct Deposit/Wire Instruction**: Preferred Trust Company recommends sending a copy of a **VOIDED** check to confirm the bank account and routing numbers before the expense is processed. If a voided check is not provided, Preferred Trust Company cannot be held accountable for inaccurate banking information provided and if applicable your account will be assessed a $30.00 fee for a returned payment.

◯ **Direct Deposit*** | 2 business days processing time (No fee for direct deposit.)

Name of Financial Institution _____ Account Type ◯ Checking ◯ Savings

Name on Account _____ Bank Account Number _____ ACH Routing Number _____

◯ **Wire**** | 1 business day (A $30.00 wire fee will be assessed from your IRA Account.)

Name of Financial Institution _____ Account Type ◯ Checking ◯ Savings

Name on Account _____ Bank Account Number _____ Wire Routing Number _____

SECTION 6 | Recipient Information (Complete for IRS Levy, Death, and Re-characterization.)

First Name _____ Last Name _____

SSN _____ IRA Account Number (if applicable) _____ Beneficiary Date of Birth (MM/DD/YY), (if applicable) _____

Street Address _____

City _____ State _____ Zip Code _____

SECTION 7 | Acknowledgment Signature

I certify that I am the IRA Owner, the beneficiary, or individual legally authorized to complete this form. I certify the accuracy of the information set forth in this form, and I authorize this transaction. I understand that Preferred Trust Company as Custodian may require the completion of additional documents before processing any distributions. I understand that I am responsible for any consequences resulting from this distribution including taxes and penalties owed. I indemnify and hold Preferred Trust Company as Custodian harmless from any resulting liabilities. I acknowledge that Preferred Trust Company as Custodian cannot provide me with legal advice, and I agree to consult with a tax or legal professional for guidance.

Signature of IRA Account Owner _____ Date _____

INTERNAL USE ONLY

Verified
(Initials and Date) _____

ADDITIONAL INFORMATION

Purpose. The IRA Distribution Form for Traditional, Roth and SIMPLE IRAs is designed to assist you in selecting an individual retirement arrangement (IRA) distribution reason and method.
Additional Documents. Applicable law or policies of the IRA custodian may require additional documentation. A separate distribution form must be completed for each distribution reason.
For Additional Guidance. It is in your best interest to seek the guidance of a tax or legal professional before completing this document. Your first reference should be the IRA agreement and disclosure statement you received upon establishing your IRA or amendments provided by your custodian. For more information refer to Internal Revenue Service (IRS) Publication 590-Individual Retirement Arrangements, IRS Publication 505-Tax Withholding and Estimated Tax, instructions to your federal income tax return, your local IRS office, or the IRS's website at www.irs.gov.
Terms. A general understanding of the following terms may be helpful in completing your transactions.
Premature, no known exception. If you are younger than age 591/2, you may be subject to a 10% premature-distribution penalty tax unless you properly roll over the assets within 60 days (or 120 days in the case of the return of a first-time home buyer distribution), or unless you meet an exception. The exceptions are for distribution used to pay for: higher education expenses, first-time home purchase, medical expense or health insurance premium.
Premature, exception applies. These types of distributions are automatically exempt from the 10% premature-distribution penalty tax: a distribution subsequently converted to a Roth IRA levy, a distribution to satisfy an IRS levy, or distribution based on an election to receive substantially equal periodic payments for the greater of a five-year period or until you attain age 591/2.
Disability. A distribution for a disability can avoid the 10% premature-distribution penalty tax if you are younger than age 59 1/2 and meet the definition of disability under Internal Revenue Code (IRC) Section 72(m)(7).
Death. A distribution taken by a beneficiary (ies) of a deceased IRA owner that is exempt from the premature-distribution penalty tax. Distributions made as part of a series of substantially equal periodic payments over your life expectancy or the life expectancies of you and your designated beneficiary. If these distributions are from a qualified plan other than an IRA, you must separate from service with this employer before the payments begin for this exception to apply.
Medical Expenses. Distributions to the extent you have deductible medical expenses that exceed 10% of your AGI (7.5% if you or your spouse is 65 or older) whether or not you itemize your deductions for the year. The 7.5% limitation is a temporary exemption from January 1, 2013 to December 31, 2015 for individuals 65 and older and their spouses.
Medical Insurance. The distributions are not more than the cost of your medical insurance due to a period of unemployment.
First Home Exception. Distributions made to buy, build, or rebuild a first home.
Reservist. Distributions that are qualified reservist distributions. Generally, these are distributions made to individuals that are called to active duty for at least 180 days after September 11, 2001.
Higher Education. The distributions are not more than your qualified higher education expenses.
Age 591/2 or Older (Normal). If you are age 59 1/2 or older, you are not subject to a 10% premature-distribution penalty tax.
Excess Contribution. An excess contribution occurs when the contribution amount exceeds allowable limits or when an ineligible individual makes a contribution. For correction purposes, an IRA owner can treat an unwanted contribution as an excess.
Eligible Retirement Plan. Eligible retirement plans include qualified plans under IRC Section 401(a), which includes Section 401(k) plans, a tax-sheltered annuity under IRC Section 403(b), or a deferred compensation plan under IRC Section 457(b).
Separate Accounting. Under Treasury Regulation Section 1.409(a)(9)-8, Q&A-3, a separate account in an IRA would be a separate portion of the IRA that reflects a beneficiary's separate interest in the IRA as of the date of the owner's death. If a separate accounting is not immediate upon an IRA owner's death, an IRA custodian should allocate the post-death investment gains and loses for the period prior to the establishment of separate accounts on a reasonable and consistent pro rata basis among the separate beneficiary accounts.
Tax Year of First Roth IRA Contribution/Conversion. Distribution of earnings in a Roth IRA may be tax free and penalty free when withdrawn if five years have passed since the tax year of the Roth IRA owner's first contribution/conversion.
Recipient Information. The Recipient Information section must be completed for a distribution due to IRS levy, a death distribution, a transfer to another IRA, a transfer to a former spouse's IRA due to divorce or legal separation, a transfer to a spouse's IRA due to death (if sole beneficiary), a re-characterization, or a direct rollover to an eligible retirement plan. Provide complete information regarding the individual or entity receiving the assets.
Withholding of Federal Income Tax. Generally, federal income tax withholding applies to your IRA distributions. The methods and rate on withholding depends on (a) the type of distribution you receive, (b) whether the distribution is delivered outside the United States to its possessions , and (c) whether you (or your beneficiary after your death) are a nonresident alien individual, a nonresident alien beneficiary, or a foreign estate. Qualified distributions from a Roth IRA are nontaxable and, therefore, not subject to withholding . Because your tax situation may change from year to year, you may want to change your withholding election each year. You can change the amount to be withheld by using IRS Form W-4P or an appropriate substitute form.
Non-periodic Payments - 10% Withholding. Distributions from an IRA that are payable on demand are treated as non-periodic payments. Your IRA custodian must withhold at a flat 10% rate from your IRA distributions unless you choose not to have federal income tax withheld. You can choose not to have income tax withheld from a non-periodic payment by using IRS Form W-4P or an appropriate substitute form and providing your correct tax identification number (TIN). Generally, your choice to have income tax withheld or not will apply to any later distribution from your IRA. You may also specify an additional amount that you want withheld.
Caution. If you do not provide your correct TIN, your IRA custodian cannot honor your request not to have income tax withheld and must withhold 10% of the payment for federal income tax.
Choosing Not to Have Income Tax Withheld. You (or in the event of death, your beneficiary or estate) can choose not to have income tax withheld from your payments by using Form W-4P or an appropriate substitute form. For an estate, the election to have no income tax withheld may be made by the executor or personal representative of the decedent. The executor/representative must provide the estate's TIN/employer identification number (EIN).
Caution. There are penalties for not paying enough federal income tax during the year, either through withholding or estimated tax payments. New retirees, especially should see IRS Publication 505, Tax Withholding and Estimated Tax. It explains the estimated tax requirements and describes penalties in detail. You may be able to avoid quarterly estimated tax payments by having enough tax withheld from your IRA using Form W-$P or an appropriate substitute form.
Changing Your "No Withholding" Choice. If you previously chose not to have income tax withheld and you now want 10% withholding, write "Revoked" next to the check box on line 1 of IRS Form W-4P and provide a copy to your IRA custodian. To the extent you want a greater amount withheld, complete a new Form W-4P or an appropriate substitute form for your IRA custodian.
Payments to Foreign Persons and Payments Outside the United States. Unless you are a nonresident alien, withholding (in the manner described above) is required on non periodic payments that are delivered to you outside the United States or its possessions. You cannot choose not to have income tax withheld Form W-4P. See IRS Publication 505, Tax Withholding and Estimated Tax for additional details.
If you are a foreign person who has provided an IRA custodian with IRS W-8BEN, the IRA custodian will furnish a statement to you on IRS Form 1042-S, Foreign Person's U.S. Source Income Subject to Withholding, by March 15 of the next year.
State Withholding. Your state may allow or require state income tax withholding on any taxable distribution.
Local Withholding. Your local governing authority may allow or require local income tax withholding on any taxable distribution.